



Customer Marketplace

Bernick's

Customer Marketplace


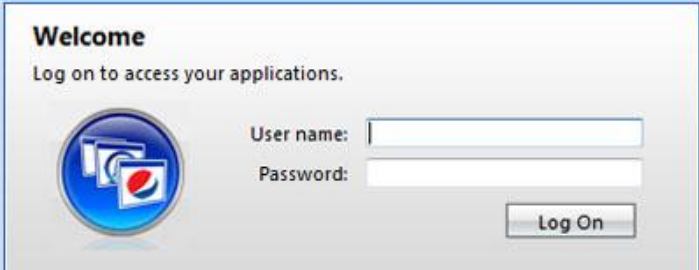

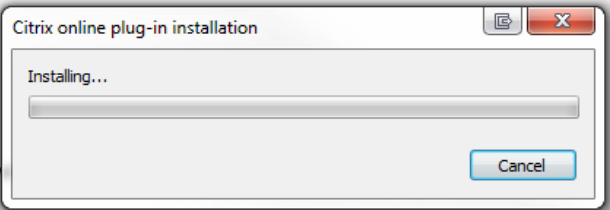
Revision Date: 3/28/2011

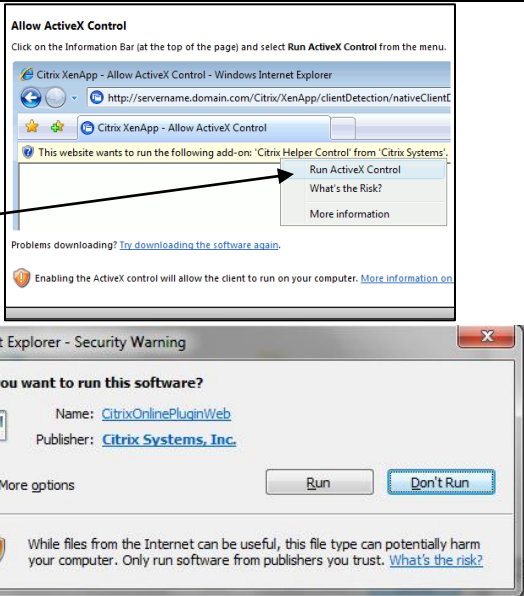
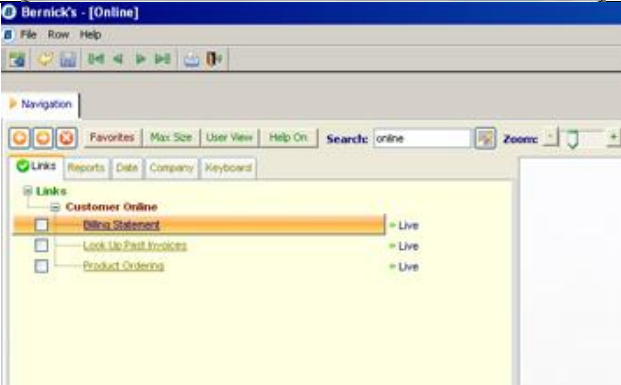
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How do I Install the Citrix Client Software?



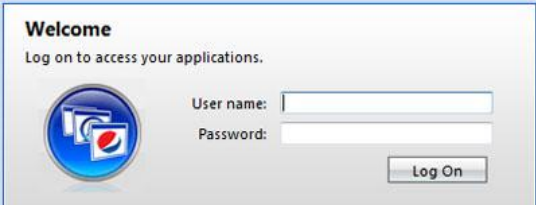
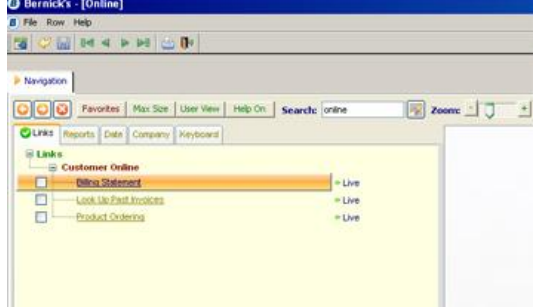
The first time you access Bernick’s Customer Marketplace you will need to install the Citrix Client software by completing the following steps:

Step	Action	Result
1	Access the Bernick’s website by going to www.bernicks.com .	
2	Select the Customers login link.	
3	Type in your User name and Password and select the Log On button.	
4	Select the box to activate the license agreement and then select the Download button.	

<p>5</p> <p>Depending on your web browser, you may see an active-x control request for permission or a file download prompt.</p> <p>If you receive the Active-X control notification, select Run ActiveX Control from the information bar.</p> <p>OR</p> <p>If you receive the download prompt, select Run and if prompted, select Run again.</p>		 <p>The top screenshot shows an Internet Explorer window with the address bar at 'http://servername.domain.com/Citrix/XenApp/clientDetection/nativeClient'. An information bar at the top of the page displays 'Citrix XenApp - Allow ActiveX Control'. A context menu is open over this bar, with 'Run ActiveX Control' selected. Below the information bar, a security warning icon is visible with the text: 'This website wants to run the following add-on: 'Citrix Helper Control' from 'Citrix Systems, Inc.'. Enabling the ActiveX control will allow the client to run on your computer. More information on...'</p> <p>The bottom screenshot shows a 'Security Warning' dialog box titled 'Internet Explorer - Security Warning'. It asks 'Do you want to run this software?' and provides details: Name: CitrixOnlinePluginWeb, Publisher: Citrix Systems, Inc. There are 'Run' and 'Don't Run' buttons. A warning icon and text state: 'While files from the Internet can be useful, this file type can potentially harm your computer. Only run software from publishers you trust. What's the risk?'</p>
<p>6</p> <p>Once the client has been installed successfully, click the OK button. The website will refresh and indicate that the appropriate client is available and will start launching the software.</p> <p>Note: If it does not launch automatically, click the Click to Connect link in the center of the page.</p>		 <p>The screenshot shows a web browser window titled 'Bernick's - [Online]'. The navigation menu includes 'Links', 'Reports', 'Data', 'Company', and 'Keyboard'. Under 'Links', there are three items: 'Customer Online', 'Billing Statement', and 'Product Ordering', each with a '+ Live' status indicator.</p>

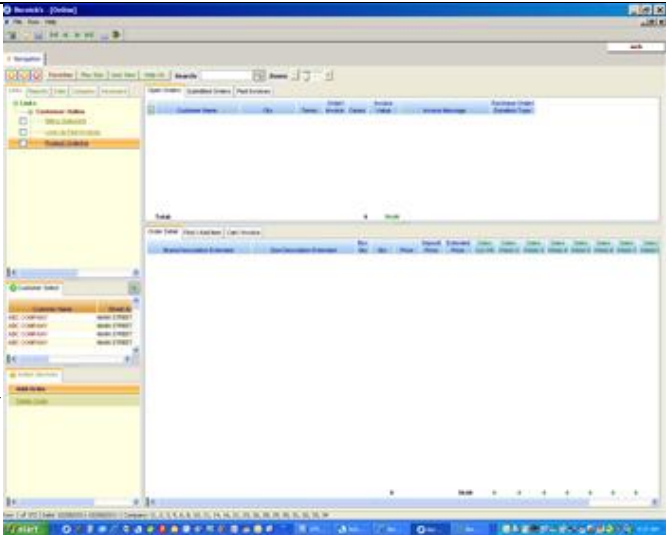
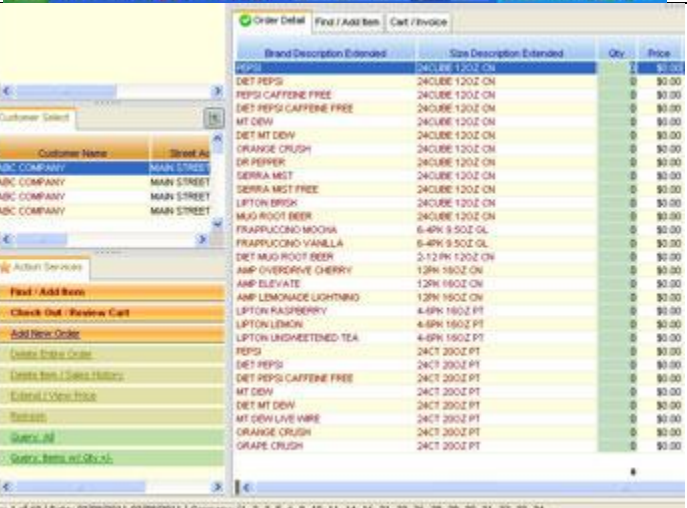
How do I Access Bernick's Customer Marketplace?

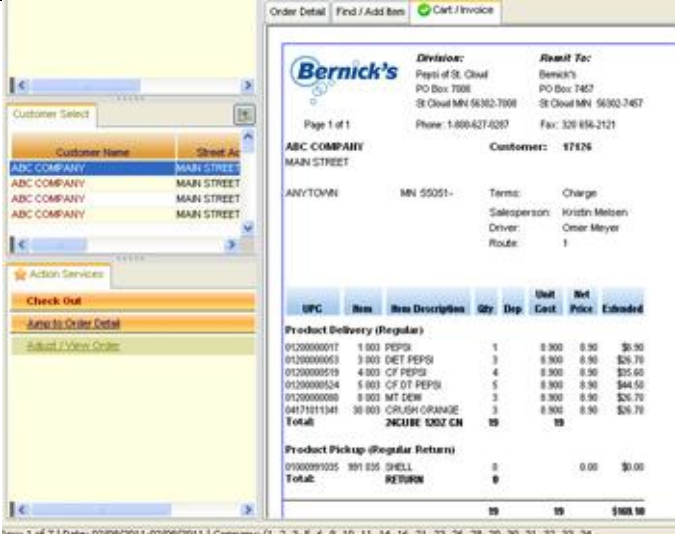


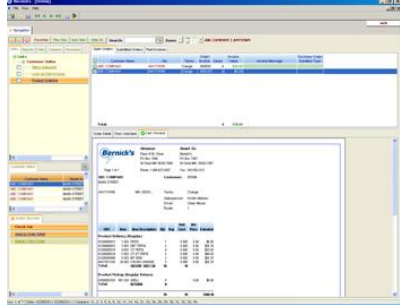
To access Bernick's Customer Marketplace, do the following:

Step	Action	Result
1	Access the Bernick's website by going to www.bernicks.com .	
2	Select the Customers login link.	
3	Select the Customer Marketplace link.	
4	Type in your User Name and Password and select the Log On button.	

How do I Place My Order?

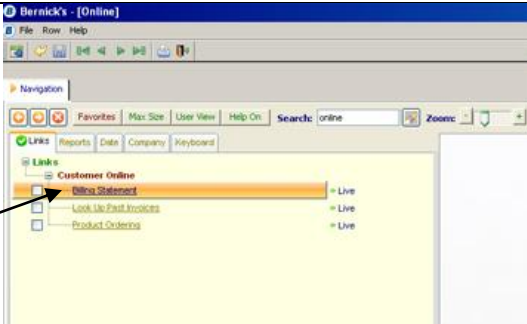
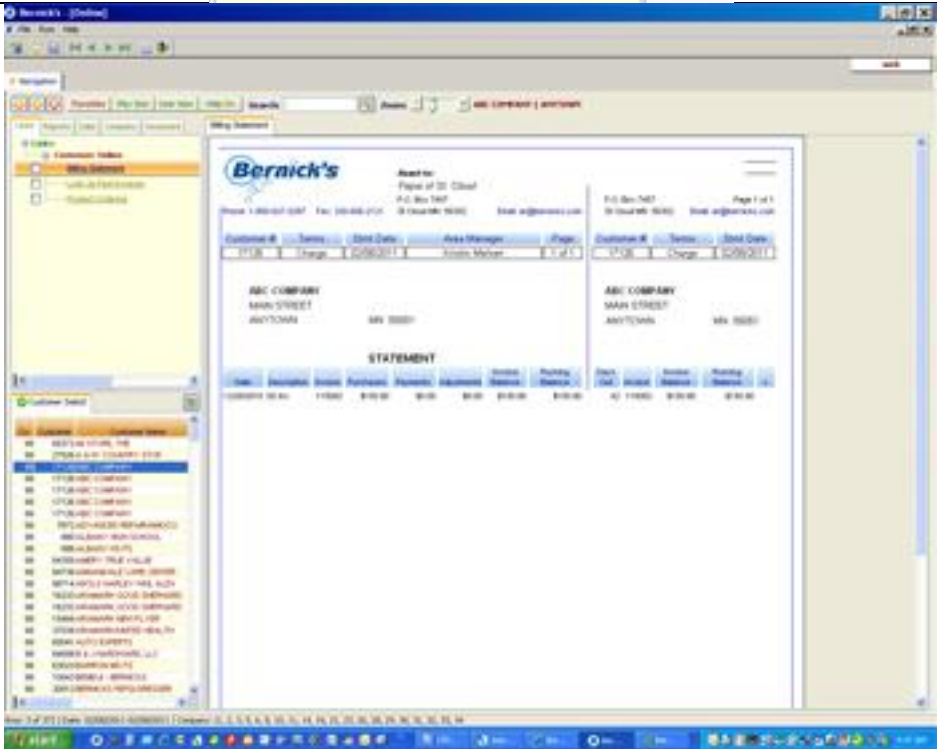
To place an order, do the following:

Step	Action	Result																																																																																																																				
1	Select the Product Ordering link.																																																																																																																					
2	Select the Add Order link located in the Action Services panel. Note: If you order for more than 1 location, you will need to select the location first from the Customer Select panel. Note: Your past order history displays on the Order Detail tab.	 <table border="1" data-bbox="941 1018 1442 1438"> <thead> <tr> <th>Brand Description Extended</th> <th>Size Description Extended</th> <th>Qty</th> <th>Price</th> </tr> </thead> <tbody> <tr><td>DEP PEPSI</td><td>24CLBE 12OZ CN</td><td>0</td><td>\$0.00</td></tr> <tr><td>PEPSI CAFFEINE FREE</td><td>24CLBE 12OZ CN</td><td>0</td><td>\$0.00</td></tr> <tr><td>DEP PEPSI CAFFEINE FREE</td><td>24CLBE 12OZ CN</td><td>0</td><td>\$0.00</td></tr> <tr><td>MT DEW</td><td>24CLBE 12OZ CN</td><td>0</td><td>\$0.00</td></tr> <tr><td>DEP MT DEW</td><td>24CLBE 12OZ CN</td><td>0</td><td>\$0.00</td></tr> <tr><td>ORANGE CRUSH</td><td>24CLBE 12OZ CN</td><td>0</td><td>\$0.00</td></tr> <tr><td>DR PEPPER</td><td>24CLBE 12OZ CN</td><td>0</td><td>\$0.00</td></tr> <tr><td>SERRA MIST</td><td>24CLBE 12OZ CN</td><td>0</td><td>\$0.00</td></tr> <tr><td>SERRA MIST FREE</td><td>24CLBE 12OZ CN</td><td>0</td><td>\$0.00</td></tr> <tr><td>LIFTON BRISK</td><td>24CLBE 12OZ CN</td><td>0</td><td>\$0.00</td></tr> <tr><td>MUO ROOT BEER</td><td>24CLBE 12OZ CN</td><td>0</td><td>\$0.00</td></tr> <tr><td>FRAPPUCCINO MOCHA</td><td>6-4PK 9.5OZ OL</td><td>0</td><td>\$0.00</td></tr> <tr><td>FRAPPUCCINO VANILLA</td><td>6-4PK 9.5OZ OL</td><td>0</td><td>\$0.00</td></tr> <tr><td>DEP MUO ROOT BEER</td><td>5-12 PK 12OZ CN</td><td>0</td><td>\$0.00</td></tr> <tr><td>AMP OVERDRIVE CHERRY</td><td>12PK 16OZ CN</td><td>0</td><td>\$0.00</td></tr> <tr><td>AMP ELEVATE</td><td>12PK 16OZ CN</td><td>0</td><td>\$0.00</td></tr> <tr><td>AMP LEMONADE LIGHTNING</td><td>12PK 16OZ CN</td><td>0</td><td>\$0.00</td></tr> <tr><td>LIFTON RASPBERRY</td><td>4-6PK 16OZ PT</td><td>0</td><td>\$0.00</td></tr> <tr><td>LIFTON LEMON</td><td>4-6PK 16OZ PT</td><td>0</td><td>\$0.00</td></tr> <tr><td>LIFTON UNSHAKETTED TEA</td><td>4-6PK 16OZ PT</td><td>0</td><td>\$0.00</td></tr> <tr><td>PEPSI</td><td>24CT 30OZ PT</td><td>0</td><td>\$0.00</td></tr> <tr><td>DEP PEPSI</td><td>24CT 30OZ PT</td><td>0</td><td>\$0.00</td></tr> <tr><td>DEP PEPSI CAFFEINE FREE</td><td>24CT 30OZ PT</td><td>0</td><td>\$0.00</td></tr> <tr><td>MT DEW</td><td>24CT 30OZ PT</td><td>0</td><td>\$0.00</td></tr> <tr><td>DEP MT DEW</td><td>24CT 30OZ PT</td><td>0</td><td>\$0.00</td></tr> <tr><td>MT DEW LIVE WIRE</td><td>24CT 30OZ PT</td><td>0</td><td>\$0.00</td></tr> <tr><td>ORANGE CRUSH</td><td>24CT 30OZ PT</td><td>0</td><td>\$0.00</td></tr> <tr><td>GRAPE CRUSH</td><td>24CT 30OZ PT</td><td>0</td><td>\$0.00</td></tr> </tbody> </table>	Brand Description Extended	Size Description Extended	Qty	Price	DEP PEPSI	24CLBE 12OZ CN	0	\$0.00	PEPSI CAFFEINE FREE	24CLBE 12OZ CN	0	\$0.00	DEP PEPSI CAFFEINE FREE	24CLBE 12OZ CN	0	\$0.00	MT DEW	24CLBE 12OZ CN	0	\$0.00	DEP MT DEW	24CLBE 12OZ CN	0	\$0.00	ORANGE CRUSH	24CLBE 12OZ CN	0	\$0.00	DR PEPPER	24CLBE 12OZ CN	0	\$0.00	SERRA MIST	24CLBE 12OZ CN	0	\$0.00	SERRA MIST FREE	24CLBE 12OZ CN	0	\$0.00	LIFTON BRISK	24CLBE 12OZ CN	0	\$0.00	MUO ROOT BEER	24CLBE 12OZ CN	0	\$0.00	FRAPPUCCINO MOCHA	6-4PK 9.5OZ OL	0	\$0.00	FRAPPUCCINO VANILLA	6-4PK 9.5OZ OL	0	\$0.00	DEP MUO ROOT BEER	5-12 PK 12OZ CN	0	\$0.00	AMP OVERDRIVE CHERRY	12PK 16OZ CN	0	\$0.00	AMP ELEVATE	12PK 16OZ CN	0	\$0.00	AMP LEMONADE LIGHTNING	12PK 16OZ CN	0	\$0.00	LIFTON RASPBERRY	4-6PK 16OZ PT	0	\$0.00	LIFTON LEMON	4-6PK 16OZ PT	0	\$0.00	LIFTON UNSHAKETTED TEA	4-6PK 16OZ PT	0	\$0.00	PEPSI	24CT 30OZ PT	0	\$0.00	DEP PEPSI	24CT 30OZ PT	0	\$0.00	DEP PEPSI CAFFEINE FREE	24CT 30OZ PT	0	\$0.00	MT DEW	24CT 30OZ PT	0	\$0.00	DEP MT DEW	24CT 30OZ PT	0	\$0.00	MT DEW LIVE WIRE	24CT 30OZ PT	0	\$0.00	ORANGE CRUSH	24CT 30OZ PT	0	\$0.00	GRAPE CRUSH	24CT 30OZ PT	0	\$0.00
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Step	Action	Result
3	<p>Type in the amount of product you need in the Qty field(s), select the Add Item(s) To Cart link and then the Check Out / Review Cart link located in the Action Services panel.</p> <p>Note: Your Cart Invoice displays so you can see your order total.</p>	
4	<p>Select the Check Out link located in the Action Services panel.</p> <p>Note: You can change the delivery date if needed.</p>	
5	<p>Select the Submit Order button.</p>	
6	<p>Select the OK button.</p> <p>Note: You will receive an email confirming your order.</p>	

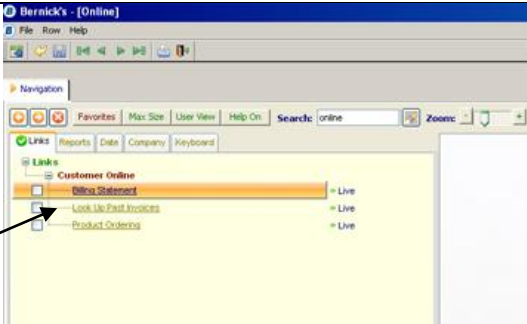
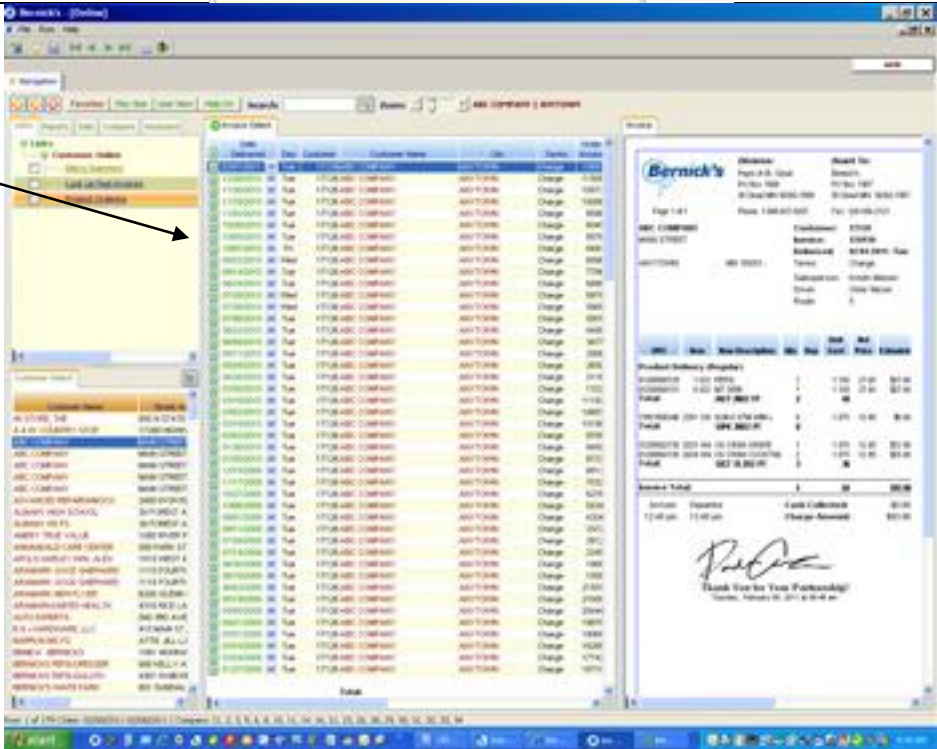
How do I View My Current Billing Statement?

To view your current billing statement, do the following:

Step	Action	Result
1	Access Bernick's Customer Marketplace .	
2	Select the Billing Statement link.	

How do I View My Past Invoices?

To view your past invoices, do the following:

Step	Action	Result
1	Access Bernick's Customer Marketplace .	
2	Select the Look Up Past Invoices link. Note: Select the date of the invoice you want to view.	

Notes